

*Lafayette County Human Services
Board Meeting Minutes
August 20, 2013 (2014 Budget Meeting)*

Lafayette County Human Services provides an array of cost effective, quality services, and community-based support for individuals and families to improve their quality of life.

Board members present: Sherry Crist, David Hammer, Gerald Heimann, Connie Hull, Richard Roelli, Leon Wolfe (Brandee Blaine was excused)

LCHS staff present: Janet George, Kristine Brunkow, Shane Schuhmacher

Others present: Duane M. Jorgenson, Corporation Counsel; Cecile McManus, SUN Program

1. CALL TO ORDER

- a. The meeting was called to order by David Hammer at 4:30 p.m. The meeting was properly posted at the Courthouse, Lafayette County Human Services and e-mailed to The Republican Journal.
- b. Motion by Leon Wolfe, second by Connie Hull to approve the agenda as posted; carried.

2. 2014 LAFAYETTE COUNTY HUMAN SERVICES' BUDGET

- a. Mr. Schuhmacher stated since 2010, LCHS has returned monies to the County. The amount returned is on a downward trend. There has been no carryover of funds. After reviewing the major line items; Mr. Schuhmacher elaborated the following payroll increases:
 - i. Reclassification of Economic Support Positions. As of 1-1-2014, there will be four full time employees (FTE) and 1 full time (FTE) lead employee. For the four FTE positions; Mr. Schuhmacher is proposing an increase in salary of \$1.20/hour or 7.6% which would be an increase from \$15.81 to \$17.01/hour; and for the one FTE lead worker; the request is \$1.67/hour or 10.2%; which would be an increase from \$16.40 to \$18.07/hour. The increase is due to the increase in workload; the ES budget would increase \$13,457.60 for wages and \$2,008.91 in fringes.
 - ii. Adult at Risk Services Worker – new position. Mr. Schuhmacher stated during a workload analysis, it was discovered that LCHS is out of compliance with the regional ADRC model as submitted to the State of Wisconsin in 2007. It was agreed upon that one of the Information and Assistance Specialist would also be providing Adult Protective Services (Adult-at-Risk, Guardianships, WATTS Reviews, etc.) as these services were needed on a minimal basis.

Overtime, the need has grown and LCHS can no longer borrow the time from ADRC staffing patterns. Lafayette County receives funding from the ADRC of Southwest Wisconsin that includes monies for two full-time Information and Assistance Specialists.

Along with the discovery, LCCHS has received a letter from Mary Mezera, Regional Manager for ADRC of Southwest Wisconsin respectfully asking for the Adult Protective Services duties be removed and bring LCCHS's ADRC staff in compliance with the original staffing patterns.

The county is required to perform Adult Protective Services (Wis. §46.90). LCCHS receives money from DHS Adult Protective Services (\$17,522) and GWAAR Elder Abuse and Neglect Funds (\$9,900) that may be allocated to personnel; totalling about \$27,422.

The position would be classified as a Social Worker with a wage range from \$17.36 to \$19.50/hour depending on qualifications of a new employee or if an existing staff employee transfers into the position.

- iii. Support Services Manager Wage Increase-Mr. Schuhmacher stated the Support Services Manager is essential to the operations of the agency. The duties have increased over time (e.g. ADRC, staff supervision, Aging, IM Consortium, etc.). The position has not received a raise since 2008 (other than what is afforded to all employees). The request is \$1.27/hour or 6%. The Support budget would increase \$2,652.85 for wages and \$396.87 for fringes.

Motion by Connie Hull; second by Leon Wolfe to approve the proposed 2014 Lafayette County Human Services' Budget as presented; motion carried with David Hammer and Sherry Crist opposing.

3. 2014 LAFAYETTE COUNTY AGING BUDGET

- a. Mr. Schuhmacher stated the most notable item is the monies for the Seniors United for Nutrition (SUN) and the reduction in time for one position.
 - i. SUN receives an advance/loan from Lafayette County (\$25,000) every year. As of last year, SUN requested an additional donation of \$23,360. This year SUN is requesting additional monies as a result of fund reductions from Title III and State funds. They are requesting an additional \$13,000 for 2014; bringing the total request to \$61,360.

Cecile McManus from the SUN Program was present to further explain the program and the request for additional monies.
 - ii. Mr. Schuhmacher reported a wage reduction due to loss of duties. LCCHS continues to shave away liability by reducing representative payee clientele to only those that are related to a Lafayette County Human Services' program. The current Home Chore employee has been handling five Rep Payee cases. These cases will be eliminated from the Rep Payee service thereby reducing this position from one FTE to .75% FTE. The Aging Budget will decrease by \$7,235 for wages and \$1,570 for fringes.

Motion by Leon Wolfe, second by Connie Hull to approve the proposed 2014 Lafayette County Aging Budget as presented; motion carried with David Hammer opposing.

4. **ADJOURN**

- a. The meeting was adjourned by Chair David Hammer at 5:30 p.m.

Reviewed by  9/12/13
Shane Schuhmacher, Director Date

Brandee Blaine

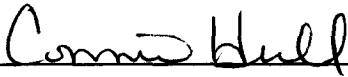
Sherry Crist



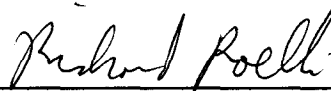
David Hammer



Gerald Heimann

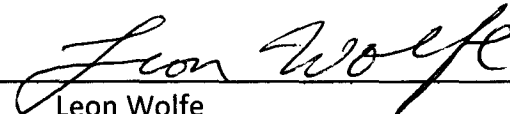


Connie Hull



Richard Roelli

Jack Sauer



Leon Wolfe